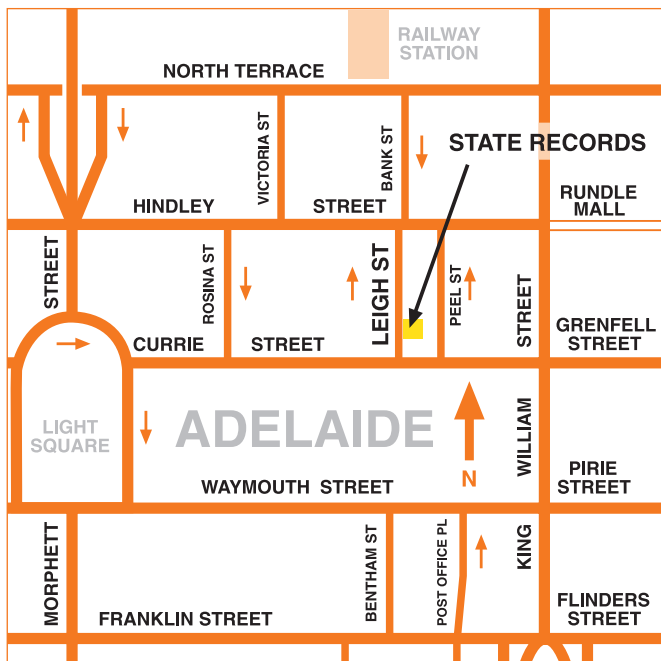


City



Gepps Cross



State Records of South Australia

Contact us

To contact State Records please write or phone:

State Records of South Australia
GPO Box 2343 Adelaide SA 5001
Telephone: (08) 8204 8791

Alternatively, you can visit a State Records' Research Centre:

City
26-28 Leigh Street, Adelaide SA 5000

Gepps Cross
115 Cavan Road, Gepps Cross SA 5094

Research Centre Opening Hours:

Monday: Closed
 Tuesday: 9:30am until 3:30pm
 Wednesday: 9:30am until 3:30pm
 Thursday: 9:30am until 3:30pm
 Friday: 9:30am until 3:30pm
 Saturday: Closed
 Sunday: First Sunday of each month
 11:00am until 5:00pm
 (Gepps Cross Only)

Public Holidays: Closed

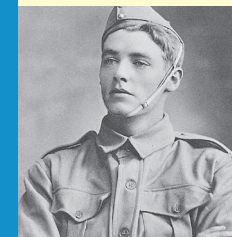
For further information about State Records of South Australia, the services we provide, including related contact details, visit our website www.archives.sa.gov.au

State Records is part of the Department of the Premier and Cabinet, the principal government agency in South Australia. For more information about the Department visit www.premcab.sa.gov.au

Front cover: Sgt Anthony Hall, 1914. SRSA GRG 26/5/4/2794
 Notice of intention to marry, 1864. SRSA GRG 5/352/3
 Royal Adelaide Show, 1922. SRSA GRG 35/342/13804



Government of South Australia
Department of the Premier
and Cabinet

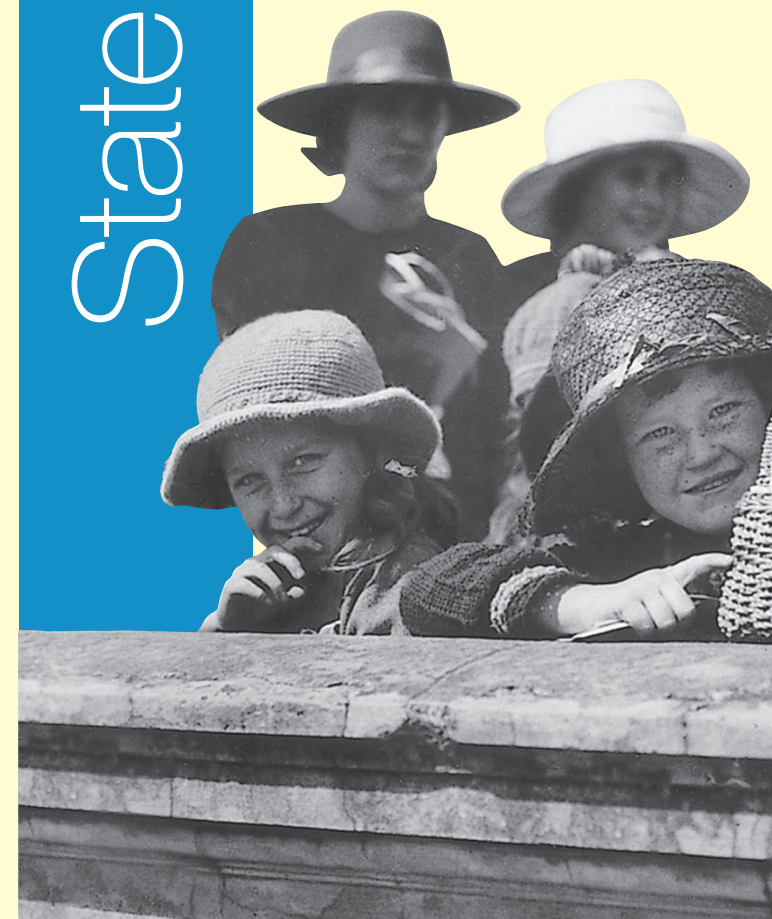


to be had, within three calendar months from the date hereof, between one or more persons named and described (that is to say):

Date	Age	Dwelling Place	Length of Residence	Church, Building, Office or Place where the Marriage is to be solemnized	Disposal of property
1864	21	Adelaide	8	St. Peter's Church, Adelaide	None
1864	21	Adelaide	8	St. Peter's Church, Adelaide	None

Witnessed by me at Adelaide this 1st day of April 1864

Our Services



State Records of South Australia

Who are State Records of SA?

We are the official custodian for archival records created by state and local government agencies within South Australia. Under the *State Records Act 1997*, our responsibilities are to:

- ensure the preservation of official records by controlling the transfer, custody and disposal of records;
- provide the public and agencies with ready access to the vast collection; and
- assist agencies in observing best practice records management.

What types of records do you hold?

We hold records covering almost every facet of public administration within South Australia.

The records include maps, plans, correspondence, files, volumes, audiotapes, videotapes, film, photographs and microfiche/film. These resources can be used for researching:

- cultural diversity within South Australia
- family history
- government policies and programs and their impact on the South Australian community
- historical events within South Australia
- immigration, emigration and shipping
- issues relating to Aboriginal people
- law enforcement; and
- public employees such as police, teachers and railway workers.

How can I access records?

Two Research Centres are open to the public and government agencies, one centrally located at Leigh Street (off Currie Street) in the Adelaide CBD and the other 10km north of the city at Cavan Road, Gepps

Cross. The records in the Collection are housed at the Gepps Cross Repository with some of the most precious items being preserved in environmentally-controlled storage.

In South Australia, many government records that are 20 years and over are available for access by the public but records that are less than 20 years old are usually, though not always, restricted. For privacy or sensitivity reasons, some records are restricted for longer than 20 years.

We welcome visitors to both Research Centres, where you will find modern facilities for searching, viewing and ordering records, and expert staff to assist you.

How do I start my research?

To familiarise yourself with the records in our Collection and the services provided, we recommend you begin by accessing the **Discovering Our Past** section of our website at www.archives.sa.gov.au

When visiting a Research Centre you will find a reading and search room area, where you can use specialised finding aids to undertake your research. Finding aids available to assist in searching the Collection include:

- publications
- catalogues
- indexes
- gazettes
- microfiche/film
- *ArchivesSearch*, our on-line catalogue.

Most of the time you will be able to view the original record unless there are reasons where access has been restricted. Where access is restricted for preservation reasons a copy of the record may be provided for viewing instead (a small fee is charged for photocopies).

When you request original records for viewing you will need to **register** and become a member. This can be done on-line from our website or when visiting a Research Centre.

Available from our website, *ArchivesSearch* allows you to request and order records on-line for viewing at either Research Centre. However, for preservation or occupational health and safety reasons it may be that certain records can only be viewed at our Gepps Cross Research Centre.

What else does State Records have to offer?

The city Research Centre is situated in the unique Leigh Street heritage Bickford North building, in the west end of Adelaide. The building has been renovated to preserve its heritage features and at the same time provide modern facilities for visitors and staff.

There is always an **Exhibition** for the public to visit on the lower ground floor of our city location that tells a story of our State's history using records held within the Collection.

Our **Collection Management Services team** provides expert management of the archives within our Collection to ensure that they are available to our customers now and in the future.

Our **Aboriginal Access team** assists clients to access their personal information or conduct research into family and community history, native title, Aboriginal heritage and reconciliation.

Our **Records Management Services team** develops programs and tools that support government agencies to apply standards, guidelines and policies within the South Australian Government's Adequate Records Management framework (ARM).

Our **Freedom of Information and Privacy team** administers and provides advice about the *Freedom of Information Act 1991* and Information Privacy Principles.

Our **Training and Education program** covers all aspects of records and information management. Awareness sessions are provided on-line via our website whilst our qualified trainers deliver operational courses and tertiary accredited courses through a classroom environment.